Center for Primary Research and Training Graduate Student Positions

The Center for Primary Research and Training (CFPRT) seeks applications from graduate students for positions that will allow students to gain first-hand experience in working with archives and special collections material. CFPRT scholars are able to work up to 19 hours per week during the academic year, Monday-Friday between 9am-5pm, and are paid $19.54 per hour. A minimum of 12 hours per week is required.

To be considered for positions, please email an application, letter of interest, and a CV or résumé to:
Courtney Dean
Head, Center for Primary Research & Training
speccoll-cfprt@library.ucla.edu

Application deadline for the winter quarter is Sunday, December 1, 2019
Application materials and more information about the Center can be found on our website at:
http://www.library.ucla.edu/special-collections/at-this-location/center-primary-research-training-cfprt

Position Descriptions

Processing or archival experience not required for the positions below.

**Processing Scholar: Robert A. Kennard architectural drawings**
Project duration: 1 quarter

Robert A. Kennard (1920-1995) was an African American architect in Los Angeles who designed over 40 residences and later focused on public works, including the City of Carson City Hall and Community Center and LAPD Headquarters. The collection consists of photographs and negatives of architectural projects by Robert Kennard and/or Kennard Design Group (KDG); drawings and blueprints; reports, legal and financial information, newspaper articles, and other documentation; original plans for Kennard’s personal residence; and Kennard’s student project folio. This project will focus on the architectural drawings in the collection (125 rolls and oversize portfolios) and will leverage the subject knowledge and handling skills of a scholar familiar with 20th century architecture, providing them an opportunity to engage with original materials and learn the fundamentals of archival preservation, arrangement and description. There may also be opportunities for outreach activities including blog posts, flash exhibits, and more. Desired skills: Familiarity with architectural drawings and ability to handle oversize materials.
**Centennial Wiki Scholar**

**Project duration: 1 quarter**

The Centennial Wiki Scholar will participate in an ongoing project to survey and integrate information about Library Special Collections (LSC) holdings into existing Wikipedia articles. This may entail editing or enhancing a biographical or historical article; linking from an article to a finding aid and/or digitized content for the person or organization; or creating new articles based on LSC holdings. The Centennial Wiki scholar will focus on LSC and University Archives collections documenting UCLA’s relationship to Los Angeles communities, individuals, and infrastructure. This project will allow a student to engage in research using LSC collections and provide hands-on experience working with primary sources and archives. The scholar will also contribute to ongoing OpenUCLA initiatives and potential programming.

*Desired skills: Experience with Wikipedia editing; knowledge of, and interest in, Los Angeles communities and history.*