Center for Primary Research and Training Graduate Student Positions

The Center for Primary Research and Training (CFPRT) seeks applications from graduate students across UCLA for positions that will allow students to gain first-hand experience in working with archives and special collections. CFPRT scholars are able to work up to 19 hours per week, Monday-Friday between 9am-5pm, and are paid $19.54 per hour.

To be considered for positions, please email an application, letter of interest, and a CV or résumé to:
Courtney Dean
Head, Center for Primary Research & Training
cdean@library.ucla.edu

Application deadline for the spring quarter is Wednesday, March 13, 2019
Application materials and more information about the Center can be found on our website at:
http://www.library.ucla.edu/special-collections/at-this-location/center-primary-research-training-cfprt

Position Descriptions

Processing or archival experience not required for the positions below.

Processing Scholar: Music Materials of the Theodore Bikel papers

The papers of actor, folk singer, and political activist Theodore Bikel (1924-2015) consist primarily of correspondence and subject files pertaining to his careers in music, stage, film, and television, as well as to personal and family matters, and to political and social activism. Also included are music (both published and in manuscript form), scripts, and screenplays; clippings and ephemera; audiovisual material; awards; and a small amount of photographs. This project will focus exclusively on the sheet music, lyrics, songbooks, and copies of scores and songs (some annotated) of folk, classical, show tunes, and other genres that reside in the collection. Desired skills: ability to read music and have knowledge of music notations in order to facilitate assessment of material and decisions about arrangement.

Processing Scholar: Robert A. Kennard papers

A commitment of 2 quarters is preferable.

Robert A. Kennard (1920-1995) was an African American architect in Los Angeles who designed over 40 residences and later focused on public works, including City of Carson City Hall and Community Center, LAPD Headquarters. The collection consists of binders of photographs and negatives of architectural projects by Robert Kennard and/or Kennard Design Group (KDG); drawings and blueprints; reports, legal and financial information, newspaper articles, and other documentation; original plans for Kennard’s personal residence; and Kennard’s student project folio. Desired skills: Knowledge of and interest in architecture; experience working with photography and oversize flat renderings and blueprints.